



## Conference & Event Management

Since 1996, Iceberg Events have been Conference and Event specialists - we can take the worry and stress out of organising your event. You tell us what you want your event to look and feel like, and we make it happen.

### Our services include:

- Corporate Functions including luncheons, breakfasts, seminars and cocktail events
- Staff Conferences or Retreats
- Staff & Client Incentives, Team Building Activities
- Corporate and VIP Client Hospitality Events
- Exhibition or Trade Show Planning & Management
- Social Program Development & Management
- Award Ceremonies
- Pre & Post Tours and Partner Programs
- Project Management & Budgeting
- Registration only services (eg. online and manual)
- Delegate & Registration Management (flights, accommodation, transfers)
- Sponsorship Management
- Venues solutions - local, regional, national and international
- Guest Speakers, MCs and Entertainment
- Theming, Event Styling & Audio Visual Solutions
- On Site Event Management
- Event Marketing - email, post, telephone
- Event Websites & Event Blogs
- Graphic Design - event websites, brochures, invitations and registration forms

For more information on the services we provide, please go to [www.icebergevents.com.au](http://www.icebergevents.com.au)

To discuss your needs further, please contact:

**Jodie Parker - Managing Director**

**Phone** 07 3876 4988

**Mobile** 0407 693 179

**Email** [jodie@icebergevents.com.au](mailto:jodie@icebergevents.com.au)

### Iceberg Events' Mission and Values

- Our management services are customised to suit the brand, culture and image of our clients.
- Outsourcing events allows our clients to maintain their focus on their core responsibilities.
- Reliable and professional - we are sensitive to corporate culture and internal protocol.
- We demonstrate integrity, honesty, respect, commitment, creativity, enjoyment and innovation in everything we do.



### Referrals Reward Program

You may know of someone who is thinking of holding a Conference, Staff Retreat, Gala Dinner or Special Event! **Please think of us so we can help with a quote or proposal!** Please email us with their contact details or pass on our details and if they get a Proposal from us, we will bloom you with an Edible Bloom (such as the Sweet Chocolate Bloom pictured above)! Make sure you remember to get them to say it was from you!

## Contact us

**Please contact us for an enquiry or no-obligation proposal or quote**

**Call us** 07 3876 4988

**Visit us** Iceberg Events  
Ground Floor  
33 Park Road  
Milton QLD 4064

**Website** [www.icebergevents.com.au](http://www.icebergevents.com.au)